

Minutes of the School Improvement group (SIG)
13th April at 4pm

	<p>Present: Governors; Mr. G. Welch, Mrs. M. Harriott (Vice Chair), Mrs. E. Siddall, Fr. W. Massie, Mr. M. Taylor, Mrs. L. Blake (4.50pm) By Invitation; Mr. P. Griffin Deputy Head Teacher Apologies; Dr. D. Swiers Mrs. L. Jeffreys, Mr. M. O’Keeffe, Mrs. J. Brierley, Mrs. M. Baines, Fr P. Keogh Clerk: Mrs. S. Brown</p>	<p>Actions and matters carried to next meeting</p>
25/16	<p>1. Opening Prayer; Fr. Massie</p>	
26/16	<p>2. Apologies for absence. Governors accepted the apologies for absence</p>	
27/16	<p>3. Confidential agenda items. A confidential minute was taken</p>	
28/16	<p>4. Minutes of the last meeting; 10th February 2016 Governors accepted the minutes as a true record</p>	
29/16	<p>5. Matters arising. 15/16 RAISEonline- validated data. Governors and Senior Leaders (SL) discussed the validated Raise data in detail. Most areas were significantly above the National Average with Science in the top 1 percentile. Governors recognised the school achievements. All areas not showing significantly positive were discussed in more detail with the Head Teacher and governors were satisfied that those areas were improving and are continuing to improve and were already above the National Average (NA). Although this has narrowed greatly there is still a gap between disadvantaged children and governors asked SL to identify these students and the story behind them. Governors were satisfied that the SL knew the reasons for underperforming pupils and the measures being taken where possible to improve it. Data dashboard Governors discussed at length the key points of the data; strengths and the one identified weakness with SL. The validated data points out a weakness in attendance of SEN pupils with a Statement or Education Healthcare Plan (EHCP). Governors were satisfied that this group of children all had medical and health problems to warrant their EHCP and statements. Governors asked the SL how they were encouraging better attendance across the school; The Deputy Head confirmed measures in place;</p> <ul style="list-style-type: none"> • 20 day challenge- those children with 100% attendance in each tutor group over 20 days are put in a draw and could win £10, • Free Prom ticket for Year 11 pupils with 100% attendance • Easter eggs, Book tokens, Certificates in recognition of 100% attendance • Summer visits to Flamingo Land for all year groups. This involves attendance and behaviour points. The cost of the visit goes down the better the attendance and behaviour. • Posters encouraging good attendance 	<p>Disadvantaged pupils</p>

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	<p>Governors were satisfied that measures to improve attendance were constantly updated and SL encouraged good attendance. Governors suggested local sponsorship with reduced admission fees for local facilities could be sought to also support good attendance.</p> <p>The Deputy Head welcomed this idea and would look in to it.</p> <p>18/16 SEF- agenda 13</p> <p>20/16 Governors' Annual Statement to Parents. This has now been published on the school website.</p> <p>FGB 16/16. The Deputy Head confirmed the school was compliant with the Code of Practice.</p>	
30/16	<p>6. Catholic Ethos</p> <p>The Head reported on the success of the Year 7 and 8 retreat/ethos days at St. George's Church lead by Fr. Farrer, and the soup days for CAFOD in school.</p> <p>He confirmed the school were one of the pilots for Faith in Action and assemblies for the new award are being launched. This award is similar to the Duke of Edinburgh award.</p> <p>Governors welcomed this.</p> <p>Governors asked about staff ethos and the Head confirmed this was always part of inset days, the most recent was the liturgy on Monday 11th April. Our "Alleluia", was made up of every member of the school community's thumb prints, to celebrate the Easter Season and the acknowledgement of God's love.</p> <p>The children and staff have all attended resurrection assemblies during Holy week.</p> <p>A governor attended the liturgy during holy week and found the service very moving.</p> <p>Fr Massie questioned what school could do differently to support pupils through confirmation.</p> <p>Governors suggested the service in school was more relevant to the children and kept them engaged and suggested this could be transferred to the church to encourage more participation between school and Parish.</p> <p>Fr Massie took a party of confirmation candidates to the Chrism Mass at the cathedral on 22.04.16. This was followed by a fish supper in Whitby, which proved enjoyable.</p>	
31/16	<p>7. Progress and attainment.</p> <p>The Head Teacher gave current predictions for pupils in Years 10 and 11. Progress 8 measure for Year 11 stands at +0.41 and +0.35 for Year 10.</p> <p>After discussion, governors were satisfied that the SL knew the areas of concern and appropriate interventions were in place.</p>	

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32/16	8. Quality of Teaching & Learning This to be discussed in detail at the next SIG when the Appraisal review is finalised.	SIG May 11th
33/16	9. Behaviour & Safety Governors discussed the feedback from questionnaires from Y7 and Y8 parents' evenings. Both evenings were very well attended and many parents completed the questionnaires (78 from Year 7, 58 from Year 8) Feedback was very positive. Only 3 parents tended to disagree that school deals effectively with bullying and the Head had tasked the Head of Lower School to investigate who this may be. Governors suggested SL utilise parents' evenings to further inform parents verbally and with literature about what is happening in school and what is developing. The Head confirmed all parents received regular emails of events in school, what clubs and activities were taking place and a termly newsletter. Those without email were given hard copies. Governors were satisfied that school shares information with parents effectively.	Pupil/Parent Voice Co-ordinator to attend the next meeting and discuss strategies for improving parental feedback.
34/16	10. Attendance and Exclusion Data Attendance stands at 94%.The Educational Welfare Officer (ESO) is working with persistent absentees (PA). A PA child came to school today for the first time since October so this is progress of sorts. Governors discussed with SL the difficulty faced by school in encouraging PAs to attend and were satisfied with the efforts being made.	
35/16	11. Finance Updated monitoring reports and the start budget will be discussed at the SIG meeting on 11 th May	SIG May 11th
36/16	12. Report from NYCC Lead Adviser Spring term visit Governors held a discussion and challenged the SL on areas not yet judged outstanding. Governors questioned the Lead Adviser's recent report which focused on MA boys. Governors agreed that the evidence suggested that the judgements were indicative of outstanding practice rather than good. Governors welcomed middle ability boy's progress which was now significantly above national average (NA). Governors were particularly gratified to read that during conversation with the LA, 2 MA boys had spoken confidently and very positively to her about school and their learning.	
37/16	13. SSE (School Self Evaluation) The School Self Evaluation is outstanding and governors agreed this.	

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38/16	14. Health & Safety report No reports received	
39/16	15. Policy review Examinations policy Complaints policy Single Equality Scheme Governors agreed the reviewed model policies	
40/16	16. Governor visits to the school. Governor visits took place from those linked to SEN, English, Chaplaincy and Catholic life, Child Protection and Health & Safety. Governors present reported back on their visits to the school. The Chair also attended recruitment interviews and Head and Chair meetings in the school.	
41/16	17. Governor training. Governors attended SIN meetings. Governors were concerned that a number of training sessions were being rescheduled and governors were then unable to attend due to other commitments on rearranged dates.	
42/16	18. Yorkshire Teaching Alliance. The Head confirmed school was now part of the Yorkshire Teaching Alliance and is already sharing good practice with George Pindar School's Maths department. The Deputy Head will ensure the logo is placed on the school website. The alliance offers 4 strands for schools to work in: Research & Development, School to School Support, ITT & CPD Opportunities. Governors questioned if being part of the alliance would conflict with other alliances and the Head confirmed it would not. There is an academy meeting with the Diocese in Malton on 26 th April which governors are encouraged to attend. The Head and Chair have confirmed attendance. Governors again expressed concern about the likely imposition of MAT status on the school especially with the great distances between schools it would be linked with. They agreed with the Head about the need for flexibility in the operation of such a MAT.	Deputy Head School website
43/16	19. Staffing. The Head confirmed the appointment of Mrs. J. Harrison, Teacher of Science. Interviews for a Teacher of English and a Teacher of PE will take place this month and next. 5.50pm. Mrs. E. Siddall left the meeting. A member of staff asked to apply for a subject knowledge enhancement course prior to embarking on teacher training. The course would be attended in her own time. Governors agreed to this.	
45/16	Future meetings Full Governing Body (FGB) meetings 6pm; Summer 2016 14 th June Autumn 18 th October Spring 17 th January 2017 Summer 13 th June	

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	<p>School Improvement Group (SIG) meetings 4pm ; 11th May 20th July 28th September 16th November 14th December 15th February 2017 22nd March 26th April 17th May 12th July</p>	
	<p>The meeting closed at 6.10 p.m.</p> <ol style="list-style-type: none">1. Ensuring clarity of vision, ethos and strategic direction2. Holding the Head Teacher to account for the educational performance of the school and its pupils, and the performance management of staff3. Overseeing the financial performance of the school and making sure it is money well spent.	

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Confidential minute.

A recently separated parent of 2 pupils attending the school requested support in financing the cost of the school bus from Bridlington.

After discussion Governors agreed to this, the amount of support to be at the Head's discretion.