

	Meeting of the Full Governing Body of St Augustine's School. Tuesday 13 <sup>th</sup> June 2017 at 6p.m. Minutes	
	Present : <b>Foundation Governors;</b> Dr D. Swiers (Chair), Fr. Pat Keogh , Mrs E. Siddall (Vice Chair), Mrs M. Harriott, , Mrs K. Boyes; <b>Head Teacher;</b> Mr M. Taylor; <b>Teacher Governor;</b> Miss A. Robinson; <b>Parent Governors;</b> ; <b>LA Governor</b> Mr. M. Jaconelli <b>By Invitation;</b> Mr P. Griffin Deputy Head Teacher <b>Clerk:</b> Mrs S. Brown <b>Apologies for Absence;</b> , Canon E Gubbins, Mrs J. Brierley, Mrs L. Blake and	
	<u>3 Core functions</u> 1. Ensuring clarity of vision, ethos and strategic direction 2. Holding the Head Teacher to account for the educational performance of the school and its pupils, and the performance of management of staff Overseeing the financial performance of the school and making sure it is money well spent.	
FGB 71/17	<u>Opening Prayer</u> The prayer was led by Mr Taylor	
FGB 72/17	<u>Apologies for absence.</u> Governors accepted the apologies for absence	
FGB 73/17	<u>LA Governor</u> Governors welcomed Mr Jaconelli, LA Governor	
FGB 74/17	<u>Governor vacancies</u> Mrs Brierley is leaving the area and reluctantly resigned as parent governor. Governors agreed to hold the parent governor elections in the new academic year so parents of Year 7 can consider the vacancy.	
FGB 75/17	<u>Election of Vice Chairman</u> Mrs Siddall was unanimously elected Vice Chair.	
FGB 76/17	<u>Confidential Agenda Items</u> To remind governors of the need for confidentiality. To consider confidential items to be excluded from the published minutes; One confidential minute was taken.	
FGB 77/17	<u>Minutes of the last meeting</u> Governor confirmed the minutes of the meeting of the SIG 26:04:2017 and extra ordinary meeting 17:05:2017	
FGB 78/17	<u>Matters arising from the SIG/FGB</u> <u>Not on the agenda 10/01/2017</u> Emergency Response Guide exemplar. The Head Teacher has not received any information from NYCC regarding the guide.	
FGB 79/17	<u>Catholic Multi Academy Trust (CMAT)</u> The Chair updated Governors on the Central CMAT. The North and South CMAT's are at different stages to the Central CMAT and will all continue separately at their	

	<p>own pace. No date for when the CMAT will take place could be confirmed.</p>	
<p>FGB 80/17</p>	<p><u>Head Teacher's Report</u></p> <p><u>Staffing &amp; Resources</u> 4 student teachers have completed their term in school with encouraging outcomes for all. Attendance and Behaviour Officer interviews with 2 internal candidates will take place tomorrow 14<sup>th</sup> June.</p> <p><u>Resources</u> The Head Teacher is in negotiations with Sharon Westcough Property department at the Middlesbrough Diocese to build a sports hall with changing rooms and office space at a cost of around £4million which will be part funded by the LA and the remainder by Sport England. The current gym would become the assembly hall, the current hall will become a dedicated dining hall. Governors were delighted with the news that will greatly improve conditions for pupil learning and teaching environment. Funding for windows in existing buildings has not been secured. A recent JCQ inspection stipulated a separate office for the examinations officer and the safe for exam papers so funding for office alterations has had to be financed.</p> <p><u>Middlesbrough Schools Teaching Alliance</u> The Head felt the Schools Teaching Alliance was working well together across the schools and sharing best practice. There are 11 student teachers due to start training within the Alliance.</p> <p><u>Attendance data</u> Attendance data was discussed. The school attendance is above all other secondary schools in the area and above last year's National Average.</p> <p>St Augustine's school is sharing best practice with our feeder primaries, and mainly St Peter's to ensure the importance of regular attendance is instilled.</p> <p>The 20 day challenge is being run again with free tickets to Alpacare pool. St Peter's is also running the same challenge.</p> <p>25 of our 97 Year 11 pupils achieved 100% attendance this year and were awarded free tickets to their Prom to be held at Hackness Grange on 29<sup>th</sup> June.</p>	

	<p><u>Exclusions</u> The Head reported 3 pupils were causing concern and disrupting the learning of the other pupils in the school and all had been given exclusions.</p> <p><u>Racist Incidents</u> No racial incidents have been recorded this term Education and skills Service Secondary Lead Adviser Visit Autumn term 2016. Governors read the report and requested the Head to challenge the Lead Adviser on her judgement of "Good" regarding Personal Development , Behaviour and Welfare</p> <p>Admissions Year 7 September entry update The Deputy Head informed governors that 5 of the 31 bulk appeals heard so far were upheld and the intake for the year group stands at 126.The reminder letter sent to parents on receipt of the supplementary information form (SIF) and proof of baptism is to be amended</p>	
FGB 81/17	<p><u>Safeguarding</u>  <u>Annual Statement on Safeguarding</u> Governors discussed the statement and it was agreed 3 more governors would do the online safer recruitment course. The document was signed by the Chair.</p>	
FGB 82/17	<p><u>Catholic Ethos</u> Governors felt School Chaplaincy report was very impressive, and discussed the recent visit to Lourdes in more detail. Governors asked to meet the Chaplain and she will be invited to attend the next SIG meeting 12<sup>th</sup> July.</p>	<u>Chaplain meet governors</u>
FGB 83/17	<p><u>Inclusion Manager report to governors SEND Report from the Inclusion Manager/SENCo</u> Deferred until the meeting of the SIG on 12<sup>th</sup> July</p>	<u>Inclusion Manager report</u>
FGB 84/17	<p><u>Governor school visits with written reports</u> A confidential note was taken The Vice Chair will meet with the Inclusion Manager this term.</p>	
FGB 85/17	<p><u>Governor training / reports</u> 3 Governors are booked on the Bishop's study day September 29<sup>th</sup>.</p>	
FGB 86/17	<p><u>Finance matters</u> The FMSIS officer is in school tomorrow 14<sup>th</sup> June to do the May monitoring report with the Bursar.</p>	
FGB 87/17	<p><u>Policy reviews</u> <u>Made in God's Image: Challenging homophobic and biphobic bullying in Catholic Schools</u></p>	

	<p>After discussions, governors agreed the document was refreshing but the current anti- bullying policy is robust and covers all forms of bullying and is also covered in assemblies, PSE and RE. It was agreed that Paul would compare the teaching plans within the document to ensure all aspects were covered within existing plans and amend where necessary</p> <p><u>Staff Behaviour Policy</u> The Chair asked the clerk to check whether the correct Staff Behaviour policy was in force.</p>	<p><u>Clerk to check policy</u></p>																						
FGB 88/17	<p><u>Meeting times</u> Governors agreed to hold Full Governing Body meetings at 5.30pm with refreshments available from 5pm.</p> <p>The meeting closed at 7.15pm</p>																							
FGB 89/17	<p>Events in the school and the Parish</p> <p><b>Wednesday 23<sup>rd</sup> June;</b> Summer music concert Westborough Church. 7pm</p> <p><b>Wednesday 28<sup>th</sup> June ;</b> Y11 Leavers mass at St Joseph’s Church 10.30 am</p> <p><b>Thursday 29<sup>th</sup> June;</b> Y11 prom at Hackness Grange</p> <p><b>Thursday 21st September</b> -Open Evening</p> <p><b>Dates for St Augustine’s Masses and Services and Retreats</b> 7<sup>th</sup> July. Lunchtime mass in school 12.35-1pm</p> <p><b>Special Masses, Feasts and Services.</b> Thursday 29<sup>th</sup> June Feast of St Peter and Paul Masses in school (9.15am-10.15am) Friday 21<sup>st</sup> July Thanksgiving Masses End of School Year in school (9.15am/10.15am)</p> <p><b>Year Group Retreat Dates 2017 (run by MY Mission Team)</b> Year 8 Friday 7th July</p>																							
	<p><b>Future meetings</b> Please note all future meetings will all be held on a Wednesday and FGB meeting will now start at 5.30pm</p> <p><b>School Improvement Group (SIG) meeting 4pm</b> 12<sup>th</sup> July</p> <p><b>Full Governing Body 2017/2018 All Wednesday 5.30pm</b></p> <table> <tr> <td>Autumn</td> <td>6pm</td> <td>20th</td> <td>September 2017</td> </tr> <tr> <td>Spring</td> <td>6pm</td> <td>28th</td> <td>February 2018</td> </tr> <tr> <td>Summer</td> <td>6pm</td> <td>20th</td> <td>June 2018</td> </tr> </table> <p><b>Refreshments from 5.00pm</b></p> <p><b>School Improvement Group (SIG) All Wednesday 4pm</b></p> <table> <tr> <td>4th</td> <td>October 2017</td> </tr> <tr> <td>22nd</td> <td>November 2017</td> </tr> <tr> <td>24th</td> <td>January 2018</td> </tr> <tr> <td>28th</td> <td>March 2018</td> </tr> <tr> <td>23rd</td> <td>May 2018</td> </tr> </table>	Autumn	6pm	20th	September 2017	Spring	6pm	28th	February 2018	Summer	6pm	20th	June 2018	4th	October 2017	22nd	November 2017	24th	January 2018	28th	March 2018	23rd	May 2018	
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