

St Augustine's School

Full Governing Body Meeting

Tuesday 17th January 2017 at 6.00 pm

Item	Minute	Actions/matters arising
Present:	<p>Foundation Governors; Dr D. Swiers (Chair), Mrs M. Harriott, Mrs M. Baines, Mrs K. Boyes. Canon E Gubbins; Head Teacher; Mr M. Taylor; Teacher Governor; Miss A. Robinson; Parent Governors; Mrs J. Brierley and Mrs L. Blake ;LA Governor Mrs L. Jeffreys</p> <p>By Invitation; Mr P. Griffin Deputy Head Teacher</p> <p>Clerk: Mrs S. Brown</p> <p>Apologies for Absence; Foundation Governors, Fr. Pat Keogh and Mrs E. Siddall (Vice Chair).</p> <p><u>3 Core functions</u></p> <ol style="list-style-type: none"> 1. Ensuring clarity of vision, ethos and strategic direction 2. Holding the Head Teacher to account for the educational performance of the school and its pupils, and the performance of management of staff 3. Overseeing the financial performance of the school and making sure it is money well spent. 	
FGB 01/17	<u>Opening Prayer</u> by Mr Griffin	
FGB 02/17	<p><u>Apologies for absence</u></p> <p>Governors agreed consent to the apologies for absence.</p>	
FGB 03/17	<p><u>Declaration of interest</u></p> <p>To invite members to declare any interest in matters which are the subject of, or are connected with, any item of business on the agenda. No declarations were received.</p>	
FGB 04/17	<p><u>Confidential agenda items</u></p> <p>To consider if agenda items need to be treated as confidential and excluded from the published minutes. A confidential minute was taken</p>	
FGB 05/17	<p><u>Minutes of the last meeting.</u> (Previously distributed) The minutes of the SIG meeting held on 15th December 2016 were agreed as a correct record and signed by the Chair.</p>	
FGB 06/17	<p><u>Matters arising</u></p> <p>No matters arising not already on the agenda.</p>	
FGB 07/17	<p><u>Head Teacher's Report incorporating the School Development Plan updates Teaching & Learning</u></p> <p>The focus on feedback for the autumn term was discussed. Governors asked if there was evidence to support the success of the focus and the Head said Pupil's reported that "feedback" had a much higher profile in the school and it is more meaningful as they discuss their needs and preferences with staff.</p> <p><u>Curriculum</u></p> <p>The Head confirmed the compulsory element of the EBacc Modern Foreign Language (MFL) option will come in to force in 2018 involving current Y8 pupils. 10% of this cohort are not suitable for EBacc and will study more technical awards and Certificate of Personal Effectiveness (COPE) which prepares with life skills</p>	

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Governors questioned the outcome of the challenge to have Religious Education included as a humanity subject for the EBacc. The Head confirmed it had not been successful.

Staffing & Resources

Interviews for an additional Teacher of Mathematics will be held in February. Concerns regarding the doors in B block were discussed. Admission applications and Year sizes was also discussed and lack of communal space being a big issue in school. Governors questioned the Head on what improvements within the school he could envisage and any future building requirements. The Head submitted his ideals and governors agreed the Chair will meet with Sharon Westcough from the Diocese of Middlesbrough to discuss the schools need for better usage of space and increased building needs

Multi Academy Trust (CMAT) update

The Head and Chair are appointed members of the Diocesan Advisory group for Catholic MAT's for the Central region. The Head confirmed this involves 22 schools including 3 secondary schools. The group are discussing the structure of the CMAT, roles and responsibilities and when finalised will present the model to the other 2 regions, (Northern and Southern). The Diocese aims for the Central Region to convert to Academy in January 2018.

Governors questioned how this would effect SFX school which is a joint Roman Catholic and Church of England school. The Head said that it was agreed they would join the MAT with a representative from the Church of England on the board of Directors.

Middlesbrough Schools Teaching Alliance

Mr Taylor agreed schools in the Alliance were now working together to share good practice and support each other. The Head Teacher is working with another RC secondary to improve Mathematics outcomes and the Assistant Head teacher is working with staff from other schools with CPD.

Attendance data

Overall percentage attendance in all sub groups is an improvement on the same period last year. Year 10 and 11 absence prevented a substantial increase in attendance. Attendance is a focus area this term.

Exclusions

The number of exclusions the Head had reluctantly imposed was down from 48 days to 17 from last year. There is 1 pupil showing concern. Other secondary schools in the area have permanently excluded quite a number of pupils and there was an expectancy that St Augustine's should offer

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	<p>places to these pupils. The Head was reluctant to do this as the behaviour strategies used within the school were the reason permanent exclusion was avoided.</p> <p><u>Behaviour & Safety</u></p> <p>The Head praised the behaviour of pupils in the school with only one pupil currently causing concern.</p> <p>There have been 7 accidents in school, all minor and non-reportable.</p> <p>Data- Y11 Mocks summary data</p> <p>The Head presented governors with the summary from results of the recent mock exams</p> <p>Interventions are in place to assist pupils whose results may have shown concern.</p>	
FGB 08/17	<p><u>Governor visits to school</u></p> <p>Fr Keogh has visited the RE department</p>	
FGB 09/17	<p><u>Governor training</u></p> <p>Mrs Baines is to attend Section 48 Training on 17th February</p>	
FGB 10/17	<p><u>Health & Safety Inspection</u></p> <p>The Annual Health & Safety Inspection was held on 5th January 2017. The Inspector was Mr M Bellow, Head of School Hands Traded Service and there were no issues raised.</p> <p><u>School Emergency Response guide.</u></p> <p>The Chair and Clerk to Governors along with the Site Manager will meet and compile the evidence for the School Emergency Response guide.</p>	
FGB 11/17	<p><u>Finance matters</u></p> <p><u>School Financial Value Standard (SFVS)</u></p> <p>Governors agreed the SFVS which will be sent to NYCC Veritau for their perusal.</p> <p><u>Budget monitoring report</u></p> <p>Governors discussed and agreed the budget monitoring report for month ending 31st December 2016.</p>	
FGB 12/17	<p><u>Statutory documents and policies</u></p> <p><u>Policies reviewed:</u></p> <p>Governors accepted the following reviewed policies; Child Protection Policy, Examinations Policy, Looked After Child Policy.</p> <p>The Business Continuity and Disaster/Critical Incident Recovery Plan was reviewed in November 2016. If there are updates required after the completion of the school emergency response guide, governors will revisit the policy.</p> <p><u>Policies under review:</u></p>	

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	<p>The Deputy Head Teacher will complete the Pupil Premium Strategy and Policy during the spring term. Mr Griffin left the meeting</p>	
FGB 13/17	<p><u>Any Other Business</u> LA governor Mrs Jeffries gave notice of resignation due to pressures of work. The Chair and governors thanked her for her services to the governing body and school, and reluctantly accepted her resignation. <u>Staffing</u> The staff governor and the clerk to governors left the meeting. A confidential minute was taken.</p>	
FGB 14/17		
FGB 15/17	<p>Events in the school and parish. School Events Parents' evenings 26th January Year 9 2nd February Year 10 9th February Year 8 16th February Year 7 Dates for St Augustine's Masses and Services and Retreats until Summer Holidays 2017- First Fridays (Lunchtime in A4 12.35-1pm) 3rd February 3rd March 5th May 9th June 7th July Special Masses, Feasts and Services. 1st March- Ash Wednesday (2 services in school 9.30-10.15am/10.30-11.15am) Tuesday 28th March Reconciliation Services and Sacrament of Reconciliation (Services: 1.15-1.40pm/1.45-2.10pm followed by Sacrament of Reconciliation) Wednesday 29th March Lent Stations in the Parish (St Peter's Church 7pm) Friday 7th April End of Term Lent Services in school (9.15-10am/10.15-11am) Wednesday 28th June Year 11 Leavers' Mass (St Peter's Church 10 am followed by a buffet vtbc) Thursday 29th June Feast of St Peter and Paul Masses in school (9.15am-10.15am) Friday 21st July Thanksgiving Masses End of School Year in school (9.15am/10.15am) Year Group Retreat Dates 2017 (run by MY Mission Team) St George's Church, Eastfield. 9.45am-2.40pm Year 10 Friday 17th February Year 9 Friday 3rd March Year 7 Friday 24th March</p>	

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	Year 8 Friday 7th July	
	The meeting closed at 7.00p.m.	
	<u>Date of the next meeting</u> Strategic Improvement Group 4pm: 15th February 2017 22 nd March 26th April 17th May 12 th July 2017 Full Governing Body meeting: 6pm: Summer 13th June	