

		Minutes of the School Improvement Group (SIG) In school on 16 th November 2016 at 4p.m.	
		<p>Present: Governors; Dr. D. Swiers (Chair), Mrs. E. Siddall (Vice Chair), Mrs. M. Baines, Mr. M. Taylor, Mrs. L. Blake, Mrs. M. Harriott, Miss A. Robinson</p> <p>By invitation; Mr. P. Griffin Deputy Head Teacher and Mrs S. Ewing Assistant Head Teacher Clerk: Mrs. S. Brown</p> <p>Apologies; Mrs. J. Brierley, Mrs L. Jeffries</p> <ol style="list-style-type: none"> 1. Ensuring clarity of vision, ethos and strategic direction 2. Holding the Head Teacher to account for the educational performance of the school and its pupils, and the performance of management of staff 3. Overseeing the financial performance of the school and making sure it is money well spent. 	
1.	94/16	Photographs for lanyards	All governors to have photograph taken at the next meeting-14 th December or governors to send a photograph to the clerk.
2.	95/16	Opening Prayer	The opening prayer was led by Mr Griffin
3.	96/16	Apologies for absence.	Governors accepted the apologies for absence.
4.	97/16	Governing Body Membership	Aishling Robinson was elected staff governor. Governors welcomed her and introductions were made. Canon Gubbins has been appointed Foundation Governor- Mr Taylor to discuss the appointment with him.
5.	98/16	Confidential Agenda Items	To consider confidential items to be excluded from the published minutes; No Confidential items
6.	99/16	Minutes of the last meeting	Confirm the minutes of the meeting of the SIG, on 29/09/16 Governors confirmed the minutes of the SIG
7.	100/16	Matters arising from the SIG	77/16 The Scarborough Evening News reported on Progress 8 Governors agreed that for continuity the minutes of the previous meeting whether a FGB or SIG will be agreed and signed off as all governors as invited to attend all meetings.
8.	101/16	Data	The Head Teacher reported 30 remarks had been awarded higher GCSE grades which although would not drastically change the overall percentage results again showed staff accuracy in predictions for pupil attainment and results. RAISEonline unvalidated data will be discussed at the December meeting which compares performance data across schools
9.	102/16	Multi Academy Trust (MAT) update	The Head and Chair reported on various meetings attended regarding MAT. A long discussion took place. The Diocese Lead on Academy schools, Kevin Duffy still favoured 3 Regional MATs (Northern, Southern and Central) with St Augustine's joining the Central Trust. He

		<p>appointed a strategic steering group of 18 Head's and Chairs of governors including Dr Swiers who meet separately from the regional groups of Head Teacher's Governors voiced concerns regarding;</p> <ul style="list-style-type: none"> • 3 MAT's would be preferred to 1 large MAT • The strategy for support for schools facing difficulties within the MAT • No information or knowledge being passed between the strategic group and the MAT Head Teacher meetings. <p>Governors agreed to maintain a healthy scepticism and challenged the Head teacher to ask pertinent questions from these discussions to Mr Duffy at the next meeting.</p>
10. 103/16	School development plan	To be discussed at the December meeting
11. 104/16	Attendance	Attendance stands at 95.7%. Illness is always a factor at this time of year. Governors asked how this compared to last year's figures at this time of year, and the Head Teacher confirmed current figures were an improvement. The head reported on a successful prosecution regarding a student with extremely poor attendance. Although successful, the pupil's attendance was still a concern.
12. 105/16	Exclusions	The Head Teacher excluded one pupil for 3 sessions, and 2 pupils for one session each. A session is equivalent to a half day in school.
13. 106/16	Health and Safety update	To be discussed at the December meeting
14. 107/16	Governor school visits report (Previously circulated.)	<p>RE Department – link Governor report, Mrs Baines felt Mrs Ewing and Mr Griffin were holding up well as Acting Heads of the RE department. Good results were forecast and thanks to be given to Mrs Griffin (Head of Re) who implemented all the methods to achieve these forecasts.</p> <p>Mrs Baines reported evidence that the 3 areas pertinent to Governors were being implemented:</p> <ul style="list-style-type: none"> • A good quality, practical improvement plan for RE • A strong school involvement with a detailed programme for Collective Worship and The Catholic Life of the school • Robust measures of tracking and monitoring progress. <p>Mrs Harriott Link Governor for English visited the English department and met with new departmental staff over lunch. She also observed a lesson.</p>
15. 108/16	Middle Leader	S. Ewing Assistant Head Teacher and acting Head of RE

		<p>Mrs Ewing gave a detailed and comprehensive report on her Middle Leader role of Acting Head of RE with written evidence to support her actions. She discussed the RE improvement plan and the 3 target areas.</p> <p>Governors asked what the impact was from changing from unit 10 to 8. Mrs Ewing felt this had made a massive difference as it was more engaging for the students. GCSE results 2016; The department achieved 84% A*-C success rate which is 11% above the National Average. Mrs Ewing explained interventions put in place, informed from the Mock exam results data targeting pupils not hitting minimum levels of progress This had proved successful.</p> <p>Governors asked who oversaw and monitored the interventions and revision sessions for the GCSE to avoid overload.</p> <p>Mrs Ewing confirmed a subject priority timetable was in place. She confirmed parents supported the interventions.</p> <p>She also reported Resilience workshops have been held for years 9, 10 and 11 and which proved successful. The next sessions will also involve year 7 & 8 pupils to build resilience early throughout their school years.</p> <p>Mrs Ewing explained the new GCSE course and how the department were developing a bank of new resources required to cover the entire course. KS3 pupils will learn all Key Words and Mrs Ewing showed KS3 resources to governors and distributed and explained the KS4 plan and confirmed this was in place and on track.</p> <p>Governors thanked Mrs Ewing for a terrific and fascinating report. They felt it was a good experience for Middle Leaders and would help prepare them for meeting Ofsted Inspectors.</p> <p>They asked Mrs Ewing to feedback suggestions to the Head Teacher she felt would help Governors and Middle Leaders at future meetings.</p>
16. 109/16	Governor training/ reports	<p>The Chair and Vice Chair are attending the Diocesan Standards and Monitoring meeting at St George's this evening.</p>
17. 110/16	Finance matters	<p>The management information system (MIS) used by the school is due for renewal. The Head and staff have been comparing two systems, SIMS and Progresso. Progresso is preferred and is also more financially viable. Governors asked if the other secondary schools involved in the central MAT used Progresso. The Head replied they</p>

		<p>were open to discussion and once installed at St Augustine's they could possibly be persuaded to use Progresso along with the Primary MAT's as their systems become due for renewal.</p> <p>Governors agreed to go with the Head Teacher's recommendations and sanctioned the expenditure.</p>
18. 111/16	Staffing & Resources	The Chair asked for a review of the admin support structure in school.
19. 112/16	Policy reviews	Governors accepted the reviewed Chaplaincy policy and the Collective Worship Policy. All reviewed policies will be discussed at the next meeting.
20.	<p>Events in the school and</p> <p>Parish</p>	<p>School: November 28th GCSE presentation evening 7pm December 14th Christmas Concert 7pm</p> <p>December 6th Advent service</p>
21.	<p>Future meetings</p> <p>Full Governing Body (FGB) meetings Tuesday 6pm; Spring 17th January 2017 Summer 13th June 2017</p> <p>School Improvement Group (SIG) meetings Wednesday 4pm ; 14th December 15th February 2017 22nd March 26th April 17th May 12th July</p>	