

St Augustine's School

School improvement Group (SIG) meeting Wednesday 22nd March 2017 at 4.00 pm

Item	Minute	Actions matters arising
Present:	<p>Foundation Governors; Dr D. Swiers (Chair), Mrs M. Harriott, Mrs M. Baines, Mrs E. Siddall (Vice Chair); Head Teacher Mr M. Taylor; Teacher Governor Miss A. Robinson; Parent Governor; Mrs L. Blake.</p> <p>By Invitation; Mr P. Griffin Deputy Head Teacher</p> <p>Clerk: Mrs S. Brown</p> <p>Apologies for Absence; Fr. Pat Keogh and Canon E Gubbins, Mrs K. Boyes, and Mrs J. Brierley</p> <p><u>3 Core functions</u></p> <ol style="list-style-type: none"> 1. Ensuring clarity of vision, ethos and strategic direction 2. Holding the Head Teacher to account for the educational performance of the school and its pupils, and the performance of management of staff 3. Overseeing the financial performance of the school and making sure it is money well spent. 	
SIG 34/17	<u>Opening Prayer</u> by Mr Taylor	
SIG 35/17	<p><u>Apologies for absence</u></p> <p>Governors agreed consent to the apologies for absence.</p>	
SIG 36/17	<p><u>Declaration of interest</u></p> <p>To invite members to declare any interest in matters which are the subject of, or are connected with, any item of business on the agenda. No declarations were received.</p> <p><u>Confidential agenda items</u></p> <p>To consider if agenda items need to be treated as confidential and excluded from the published minutes- none taken</p>	
SIG 37/17	<p><u>Governing Body vacancies</u></p> <p><u>LA governor vacancy</u></p> <p>It is likely that a Local Authority Governor will be appointed by the summer term.</p>	
SIG 39/17	<p><u>Minutes of the last meeting.</u> (Previously distributed) The minutes of the FGB meeting held on 15th February 2017 were agreed as a correct record and signed by the Chair.</p>	
SIG 40/17	<p><u>Matters arising</u></p> <p>10/01/17 <u>Emergency Response guide.</u></p> <p>An exemplar is yet to be received from NYCC</p>	Exemplar of Emergency Response guide

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<p>SIG 41/17</p>	<p><u>Middle Leader report to Governors; Ms Oldroyd , Head of Faculty Modern Foreign Languages (MFL)</u></p> <p>Introductions were made and Ms Oldroyd explained all pupils' study French from year 7 at Key Stage 3 with the 2 top sets going on to study German in year.35% of students presently study a MFL at Key stage 4, and this will increase when EBACC starts in 2019. Measures are in place to cover the increased staffing hours. Due to maternity leave, German is taught in 2 groups by separate teachers and interventions are in place with meetings and lunchtime sessions by Ms Oldroyd to support the pupils.</p> <p>Governors asked if the introduction of MFL at primary has improved pupil ability. Ms Oldroyd replied that children have some vocabulary which helps, but children from East Riding schools do not access MFL in their curriculum. Lack of assessment criteria and knowledge from exam boards is as with other subjects a cause for concern. The lack of tiers of the examination is also a concern.</p> <p>Governors asked if she thought the exam was going to be harder or different and Ms Oldroyd thought it was going to be very different, and hard.</p> <p>Governors questioned whether the department had considered switching to another exam board and Ms Oldroyd was not comfortable with this as there were already too many changes afoot.</p> <p>Governors thanked Ms Oldroyd and she left the meeting.</p>	
<p>SIG 42/17</p>	<p><u>Data</u></p> <p>The Deputy Head discussed the validated RAISEonline data for attainment in 2016.</p> <p>Governors discussed Progress 8, attainment, the progress in English, especially Literature and Maths and the much stronger leadership and teaching of Geography and Food technology than previous years.</p> <p>The report showed the school is performing above the National average.</p>	
<p>SIG 43/17</p>	<p><u>Safeguarding (Previously Behaviour & Safety)</u></p> <p>The Deputy Head discussed the Annual Safeguarding Audit and the changes made.</p> <p>Governors accepted the audit</p> <p><u>Disclosure of Offences Policy</u></p> <p>The Disclosure of Offences Policy is a requirement of the audit. Governors approved the policy and this will be emailed to staff.</p> <p><u>Annual Statement on Safeguarding</u></p> <p>Carried forward to Summer full governing body meeting.</p>	<p>Annual Statement on Safeguarding c/f Summer FGB agenda</p>

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SIG 44/17	<p><u>CMAT</u> The Chair gave an update on the progress of the Northern, Southern and Central Catholic Multi Academy Trust teams. The Central region will now look at their own model for a CMAT, leaving the Northern Region to discuss theirs.</p>	
SIG 45/17	<p><u>Head Teacher' report</u> <u>Attendance data</u> Attendance showed a slight improvement compared with data for the same period in the previous academic year. This is due to the commitment to improve attendance from the Pastoral team, the Education Social Worker (ESW) and the Deputy Head. <u>Exclusions</u> Governors were very impressed at the huge drop in exclusions compared with data for the same period in the previous academic year. They congratulated the Head Teacher on his behaviour strategy and ability to work with pupils and avoid exclusion. <u>Behaviour & Safety</u> This will now be called Safeguarding and will be a separate agenda item dealt with by the Safeguarding Officer. <u>Staffing</u> The Vice Chair discussed the recent Maths Teacher recruitment process and the appointment of a very experienced teacher, Mr D. Gadd.</p>	
SIG 46/17	<p><u>Governor visits to school</u> <u>RE</u> The link governor for RE gave a very positive written and verbal report of her visit to the department. She carried out lesson observations, talked with pupils and looked at their books. The department was very welcoming and she witnessed some dynamic teaching. She also met with the Chaplaincy Coordinator and acting Head of RE and confirmed the improvement plan for Catholic Life and Collective Worship was in place as was the departmental development plan. The link Governor shared her Annual programme for Governor monitor visits which will be copied to other link governors to adapt for their department use. <u>SEN</u> The link governor to SEN has visited the department twice and observed lessons in Science and French with Teaching Assistants. She also joined staff and pupils in the study during lunchtime activities.</p>	
SIG 47/17	<p><u>Governor training</u> 3 Governors are booked on the summer governor SINS on 18th May 1 governor will attend the Induction and Ongoing Formation If Staff training on 7th June.</p>	

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SIG 48/17	<u>Finance matters</u> Cuts in capitation were discussed. Increased numbers in Key Stage 4 will assist with the deficit.	
SIG 49/17	<u>Any Other business</u> Governors discussed the announced closure of the lower school Graham site.	
	<p style="color: red;">Dates for St Augustine's Masses and Services and Retreats until Summer Holidays 2017- First Fridays (Lunchtime in A4 12.35-1pm) 5th May 9th June 7th July</p> <p style="color: red;">Special Masses, Feasts and Services. Thursday 22nd June Full day visit from Bishop Draine, Diocese of Middlesbrough- all governors very welcome. Wednesday 28th June Year 11 Leavers' Mass (St Peter's Church 10 am followed by a buffet (venue to be confirmed) Thursday 29th June Feast of St Peter and Paul Masses in school (9.15am-10.15am) Friday 21st July Thanksgiving Masses End of School Year in school (9.15am/10.15am)</p> <p style="color: red;">Year Group Retreat Dates 2017 (run by MY Mission Team) St George's Church, Eastfield. 9.45am-2.40pm Year 8 Friday 7th July</p>	
SIG 50/17	The meeting closed at 6.20 pm	
	<p><u>Date of the next meeting</u> Strategic Improvement Group 4pm: 26th April 17th May 12th July 2017 Full Governing Body meeting: 6pm: Summer 13th June</p>	