

Minutes of the School Improvement group (SIG)

29th September 2016 at 4pm

<p>Present: Dr. D. Swiers (Chair), Mrs. E. Siddall (Vice Chair), Mrs. M. Baines, Mr. M. Taylor, Mrs. L. Blake, Mrs. M. Harriott, Mrs. J. Brierley, Mr. P. Griffin. Apologies; Fr P. Keogh, Mr. G. Welch, Mrs. L. Jeffreys, Mrs. K. Boyes Clerk: Mrs. S. Brown</p>		Actions and matters carried to next meeting
71/16	Opening Prayer; Mr. Taylor	
72/16	Apologies for absence. Governors accepted the apologies for absence.	
73/16	Governing Body Membership Mrs. Boyes has been appointed Foundation Governor. Fr Keogh is awaiting appointment of Foundation Governor. The clerk to arrange the Staff governor election process as Mr. Welch will fulfill his term of office on 31 st October.	
74/16	Confidential agenda items. Two confidential minutes	
75/16	Minutes of the last meeting; 20th July 2016 Governors accepted the minutes as a true record.	
76/16	Matters arising; 66/16 The clerk discussed the policy list. Policies due for review were highlighted and will be reviewed during the academic year. 67/16 Governor pack to governors will be prepared for the FGB meeting in October.	
77/16	Data In depth discussions will take place at the FGB meeting in October when all the re marks and changes to results have been finalized. Progress 8 was discussed. Governors suggested the Local Head Teacher's meet with the editor of the Evening News who publishes GCSE results and explain progress 8 against the A-C grading for accurate reporting, Governors noted that they have confidence in staff accuracy in predictions for pupil attainment and results.	
78/16	Multi Academy Trust (MAT). The Head reported discussions had taken place around the possibility of having 3 regional MAT's or one MAT involving all the schools. Head Teacher's will air their views to the Diocese at the Bishop's study day being held on 30 th September.	
79/16	School Development Plan (SDP) It was agreed that the SDP be a standing agenda item and governors cover all points the Governing body should do at the appropriate time. This Head and Chair meet prior to the academic years and plan	

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	<p>agendas around the Governor planner and the framework for governance.</p> <p>An addition to the plan is -a way of auditing the Governing Body effectively.</p> <p>Governors approved the school development plan.</p>	
80/16	<p>Attendance</p> <p>A Free dress day has been awarded to 3 tutor groups for whole class 100% attendance for a week so far this half term</p> <p>The 14 day challenge in the summer term was a great success</p> <p>A court prosecution is under way for non-attendance.</p>	
81/16	<p>Exclusions</p> <p>No exclusions</p>	
82/16	<p>Register of Business Interests</p> <p>It was agreed governors would sign the register of interests at the next FGB.</p>	
83/16	<p>Health & Safety</p> <p>Fire Drills. One planned fire drill has taken place this term. 2 further alarms were triggered. All 3 evacuations ran smoothly.</p> <p>Faulty doors/sensors</p> <p>The Head to formally write to Sharon Westcough at the Diocese regarding the replacement of faulty doors in the new B block.</p>	
84/16	<p>Report from the Learning Manager</p> <p>Governors agreed the report from the Learning Manager</p>	
85/16	<p>Catholic Ethos</p> <p>Report from the Chaplain; Governors agreed the report from the Chaplain.</p>	
86/16	<p>Governor school visits report</p> <p>Mrs Blake attended open evening</p> <p>Mrs Brierley and Mrs Baines are to meet with the Learning Manager</p>	
87/16	<p>Governor Training reports</p> <p>The Chair, Vice and Head are attending the Bishops study day</p> <p>The Chair and Vice Chair are attending most of the Diocesan PDP governor training events</p> <p>Mrs Brierley and Dr Swiers will attend various NYCC SIN meetings.</p>	
88/16	<p>Staffing & Resources</p> <p>A confidential minute was taken</p> <p>A second confidential minute was taken at the end of the meeting</p>	

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89/16	<p>Policy review Governors agreed the Pay policy, Fire Action Safety Policy and Health & Safety Policy. An updated Whistleblowing policy and Privacy notice has been released by NYCC and is now in use.</p>	
90/16	<p>Events in the School and Parish, governors are very welcome to attend : School events: October 3rd Staff formation 3.30-4.30pm October 20th 6.30pm Mass at St Peter's church for Fr Massie followed by refreshments at St Augustine's School. October 21st October 2.30pm Y7 mass October 14th Pearl of Africa October 19th Y7 concert November 28th GCSE presentation evening December 14th Christmas Concert Parish events:</p>	
91/16	<p>Any other Business Finance Governors discussed the recent report issued by the FMSIS Officer for expenditure up to August showing any variances from the last report.</p>	
92/16	<p>Middle Leaders Middle leaders will attend SIG meetings so any development needs will be identified. Also to ensure they know the expectations of the role in order to secure outstanding middle leadership. Mr. Welch Head of Department –Technology will attend the next SIG on 16th November.</p>	
93/16	<p>Uniform Mrs Blake asked if there were plans to change the school uniform as it was very similar to that of Graham School. The Vice Chair thought Graham were reverting to their old colour which would alleviate the problem. The Head agreed to ask the students if this was not the case</p>	
93/16	<p>The meeting closed at 5.40pm Future meetings Full Governing Body (FGB) meetings Tuesday 6pm; Autumn 18th October Spring 17th January 2017 Summer 13th June</p>	

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	School Improvement Group (SIG) meetings Wednesday 4pm ; 16th November 14th December 15th February 2017 22 nd March 26th April 17th May 12 th July	
	The meeting closed at 6.00 p.m. 1. Ensuring clarity of vision, ethos and strategic direction 2. Holding the Head Teacher to account for the educational performance of the school and its pupils, and the performance management of staff 3. Overseeing the financial performance of the school and making sure it is money well spent.	