

	Spring Meeting of the Full Governing Body of St Augustine's school Wednesday 28 <sup>th</sup> March 2018 at 5.30pm Minutes	Further actions
Minute	<p><b>Present; Foundation Governors;</b> Mrs E. Siddall (Chair) Dr D. Swiers, Mrs M. Baines (Vice Chair), Mrs M. Harriott, Mrs K. Boyes <b>Head Teacher</b> Mr M. Taylor; <b>Parent Governors;</b> Mrs L. Blake , Mrs. K. O'Brien <b>LA Governor,</b> Mr M. Jaconelli.</p> <p>By Invitation; Mr P. Griffin <b>Deputy Head Teacher;</b> <b>Clerk:</b> Mrs S. Brown</p> <p><b>Apologies for Absence;</b> Fr. Pat Keogh, , Canon E Gubbins; <b>Teacher Governor</b> Miss A. Robinson;</p> <p><u>3 Core functions</u></p> <ol style="list-style-type: none"> <li>1. Ensuring clarity of vision, ethos and strategic direction</li> <li>2. Holding the Head Teacher to account for the educational performance of the school and its pupils, and the performance and management of staff</li> <li>3. Overseeing the financial performance of the school and making sure it is money well spent.</li> </ol> <p>The clerk opened the meeting</p>	
FGB 18/18	<u>Opening Prayer</u> -The opening prayer was led by Mr Taylor	
FGB 19/18	Terms of Office of Chair & Vice-Chair. Governors agreed to a term of 4 years in office for both the Chair and Vice Chair	
FGB 20/18	Election of Chair: Mrs E. Siddall was unanimously voted Chair of Governors	
FGB 21/18	Mrs E. Siddall took the Chair and thanked Dr Swiers for her enormous contribution, professionalism and dedication as Chair and Foundation governor over many years at St Augustine's School.	
FGB 22/18	Election of Vice Chair: Mrs M. Baines was unanimously voted Vice Chair of Governors	
FGB 23/18	<u>Apologies for absence</u> Fr. P. Keogh, , Canon E Gubbins, Miss A. Robinson	
	Mrs O'Brien left the meeting.	
FGB 24/18	<u>Declaration of Interest.</u> -No declarations were made	
FGB 25/18	<u>Confidential Agenda Items-</u> None taken.	
	<u>Minutes of the last meeting</u> Governors agreed the minutes for accuracy and content and were signed by the Chair	
FGB 26/18	<u>Matters arising</u> 95/17 Emergency Response guide. An exemplar not received from NYCC. 9/18 <u>HUB</u> The Chair reported that the consultation had been carried out professionally and the staff were well prepared and their needs considered.	
FGB 27/18	<u>New Building Projects.</u> (Minute 80/17) The Head Teacher reported the building of a sports hall with changing rooms and office space is not likely to proceed. Funding from Sport Council has not been taken any further by the Diocese. The LA did offer to part	

	<p>fund the 4.6million pound build but the Diocese of Middlesbrough is unable to meet their half as funds are stretched. Governors asked the Head to contact Sharon Westcough in the Property department at the Middlesbrough Diocese and discuss building projects for St Augustine's School.</p>	
FGB 28/18	<p><u>School Development Plan</u></p> <p>The Head said staff were working towards targets with Year 11 pupils. Mrs Blake asked about recent uniform changes and whether a new uniform would be introduced when the school became a CMAT. The Head replied there had only been a slight alteration to the PE kit and the school identities will remain the same with no uniform changes when it becomes part of the CMAT.</p>	
FGB 29/18	<p><u>Catholic Multi Academy Trust (CMAT) - St Margaret Clitherow Catholic Academy Trust-Central</u></p> <p>The Head and Deputy Head are part of the Central steering group which will meet monthly. They, along with the Chair of governors attended a meeting on 21<sup>st</sup> March to discuss the memorandum of understanding and development of the trust.</p> <p>Governors asked the Head if the Governing Body would be there to deal with pastoral care and community liaison. The Head reassured governors that the Governing body will need to reconstitute but in practical terms the school will still need a strong Governing Body which will would continue with the same responsibilities as now.</p> <p>The Head Teacher said the central MAT has 3 strong secondary schools and most primaries are strong though there a few vulnerable primaries, those with small numbers. The message he was getting was there will be little change when we become a CMAT if the school continues to be successful.</p> <p>The Chair said there will be a termly update for governors. Trustees, finances and policies and staff contracts were also discussed. Mrs Harriott stated she was still not convinced that becoming part of a Catholic Multi Academy Trust was in the best interests for St Augustine's School and as such could drag the school down.</p> <p>Governors had to accept becoming part of the CMAT was the Bishop's wish, to support and protect all schools in the Diocese.</p> <p>It is now likely that the Central area will convert in September 2019.</p>	
FGB 30/18	<p><u>Head Teacher's Report</u></p> <p><u>Staffing &amp; Resources</u></p> <p><u>Finance</u></p> <p>The Head reported school's had to find the staff's 1% pay increase from their own funds and this made projected figures look worse than they were originally. However he also stated that all schools were facing difficulties</p>	

with this and he felt that the government would have to do something about it.

#### Staffing

Mr Taylor reported on the closing of the HUB school and the appointments made in house for some of the HUB team, the rest being redeployed at Yorkshire House. Mrs Robbins is to become Assistant SENCO (EAL), Mrs Helps is already part of the Pastoral Team and Mrs Andrico has been appointed as an ATA in the SEN department. Governors discussed funding for EAL children currently and when the school becomes part of the CMAT. Two new staff appointments have been made in Geography and ICT  
Maternity leave - Richard Davenport and a new post in Geography - Simon Jones.

Attendance Data – The Head reported an improvement in the Persistent Absence (PA) children which had gone from 87% to 71% at the same time last year. Disadvantaged children’s attendance was down from 96.1 to 93.1% and whole school attendance was also down slightly. Although this is a worry schools now share attendance figures and St Augustine’s compares favourably with other local schools. Lots of strategies such as competitions and free dress are in place to encourage attendance and the school successfully prosecuted a PA although they were given a conditional discharge.

Exclusions – Figures are extremely favourable compared with last year, a significant reduction in exclusions.

Racist Incidents and bullying incidents - None reported

Accidents in school – Mr Taylor reported 18 accidents in school, all minor.

Teaching Alliance – St Augustine’s is currently supporting the Diocese with a series of courses aimed at ‘growing’ middle and senior leaders into new and existing roles as part of our succession planning strategy. We are hosting days for these staff and also accommodating sessions for those interested in starting a career in teaching.

Curriculum – There are no changes to the curriculum for next year. The government have pulled a lot of equivalent courses which has meant a massive overhaul for lots of schools locally and nationally but as we offer GCSE courses only there is no change.

Assessment and marking policy (SIG minute 15/187). Governors approved the summary sheet of formal assessment and this will be added to the Assessment and Marking policy.

The Head reported Year 9 pupils had just completed formal assessments. Mrs Boyes asked if staff were mindful of wellbeing of our young people’s mental health. The Head assured her there was no high pressure on pupils and the Pastoral team are building resilience early because of the struggle with pressure when they get to Y11.

	<p><u>Admissions September 2018</u> The Deputy Head reported that there was 274 applications for 110 places for September 2018 Y7 entry. 78 had been withdrawn by County as they were able to offer a higher preference. 86 remain on the waiting list. So far 29 appeals have been received, the largest number in the area.</p> <p><u>Data-</u> The Head said the English and Maths departments are more confident 1 year on from the new GCSE course content. Other departments are concerned about the new spec in their subjects.</p> <p>The Head explained the current Y11 cohort are not as strong as in previous years and attainment is not going to be as high. There is currently +0.26 predicted in progress</p> <p>The Head discussed the various groups; boys, girls, disadvantaged, EAL, SEN and any concerns with staff having put strategies in place to get 6 pupils on board with their studies.</p>	
FGB 31/18	<p><u>Safeguarding</u>. Figures for pupil referrals to Social Services, Child Protection and children in need were discussed. The Deputy Head reported that the Pastoral team remain very busy and under pressure with lots of meetings in and out of school regarding our vulnerable children.</p>	
FGB 32/18	<p><u>Health &amp; Safety (H&amp;S)</u> <u>Premises</u> Governors discussed the premises inspection report in which the safety inspector had commented he was very impressed by the commitment shown within the school to Health &amp; safety and by the positive and proactive approach taken by the Premises manager and school staff.</p> <p><u>Science department inspection report</u>. The Head reported an excellent outcome from the Science Health and Safety Audit report with the audit score of 82% demonstrating an overall excellent standard of health &amp; safety management within the Department.</p> <p><u>Parking outside the school</u>. The Police have agreed to patrol the area outside school at drop off and pick up times and deal with any issues after complaints.</p>	Clerk to forward Science report to Governors
FGB 33/18	<p><u>Governor visits to the school</u> Mrs Harriott gave a written report of her visit to the English department in February where she observed 30 minutes of 4, hour long lessons and reported all lessons were well prepared, all staff had good rapport with their pupils who were attentive and engaged throughout. High standards of behaviour were expected and maintained.</p> <p>Mrs Baines and Mrs Harriott assisted with reading mentoring. Mrs Baines discussed reading mentoring with governors and her sadness that with some of these children this was not also done at home. Children</p>	

	<p>with very low ability were discussed and the possibility of them being withdrawn from French and given more English lessons.</p> <p>Mrs O'Brien and Mrs Blake met with Miss Dorgan regarding the School Council</p>	
FGB 34/18	<p><u>Catholic Ethos</u></p> <p><u>Chaplaincy report to governors</u></p> <p>Governors approved the report.</p> <p>Mass in school with Fr Gubbins was discussed and the possibility of changing tutor time mass in to one whole year mass.</p> <p><u>Middlesbrough Youth Mission Team</u></p> <p>The Head reported it was unlikely that there will be a youth team so retreats will not take place. Various ideas were discussed to replace the retreats but budget prevented. Fr Massie and Hull University graduates may be contacted to see if they can come on board for retreats</p>	
FGB 35/18	<p><u>Inclusion Manager report to Governors</u></p> <p>Governors approved the report finding it detailed and informative.</p>	
FGB 36/18	<p><u>Governor training</u> Governors School Improvement Network Meeting – summer term 22<sup>nd</sup> May 2108</p>	
FGB 37/18	<p><u>Finance</u></p> <p>Governors approved the start budget for 2018/19 summary.</p> <p>Governors approved School Financial Value Statement (SFVS) for approval by governors which was signed by the Chair</p>	
FGB 38/18	<p><u>Policies</u></p> <p>Governors approved the Educational visits, Outdoor Pursuits and Adventurous Activities Policy.</p>	
FGB 39/18	<p><u>Other business</u></p> <p>Governors agreed that the structure of the Music and Art departments under one Head of Arts should now be separated and become Head of Music, and Head of Art, as Art was expanding with a large uptake of study at KS4 with no financial recompense for the teacher. Governors agreed to offer the TLR point and advised the Head Teacher to put the vacancy for Head of Art in the staff room.</p> <p>The meeting closed at 7.30pm</p>	
	<p><u>Calendar of Meetings</u></p> <p><u>Full Governing Body 2017/2018 All Wednesday 6pm</u></p> <p>Summer 6pm 20th June 2018</p> <p>Refreshments from 5.30pm</p> <p><u>School Improvement Group (SIG) All Wednesday 4pm</u></p> <p>23rd May 2018</p> <p>18th July 2018</p>	

	<p>Events in the school and the Parish</p> <p><b>Dates for St Augustine's Masses and Services and events in School</b></p> <p>23<sup>rd</sup> May 7 pm St Augustine's Got Talent – Westborough Church</p> <p>20<sup>th</sup> June Sunday 7pm Summer Concert –Westborough Methodist Church</p> <p>5<sup>th</sup> and 6<sup>th</sup> July Transition Days</p>	
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