

	<p style="text-align: center;">Summer Meeting of the Full Governing Body of St Augustine's school Wednesday 20th June 2018 at 5.30pm Minutes</p>	Further actions
Minute	<p>Present; Foundation Governors; Mrs E. Siddall (Chair), Mrs M. Baines (Vice Chair), Mrs M. Harriott, Mrs K. Boyes, Fr. Pat Keogh, Canon E Gubbins; Head Teacher Mr M. Taylor Parent Governors; Mrs L. Blake , Mrs. K. O'Brien LA Governor; Mr M. Jaconelli. By Invitation; Mr P. Griffin Deputy Head Teacher; Mr E. Baines Harvest Education Ltd Clerk: Mrs S. Brown Apologies for Absence Teacher Governor Miss A. Robinson Foundation Governor; Dr D. Swiers</p> <p><u>3 Core functions</u></p> <ol style="list-style-type: none"> 1. Ensuring clarity of vision, ethos and strategic direction 2. Holding the Head Teacher to account for the educational performance of the school and its pupils, and the performance and management of staff 3. Overseeing the financial performance of the school and making sure it is money well spent. 	
FGB 56/18	Opening Prayer -The opening prayer was led by Mr Taylor	
FGB 57/18	<u>Apologies for absence</u> , Governors accepted the apologies for absence	
FGB 58/18	<u>Declaration of Interest.</u> -No declarations were made	
FGB 59/18	<u>Confidential Agenda Items-</u> None taken.	
FGB 60/18	<p><u>Any other business</u> <u>Considerations for the development of the School</u> Governors invited Mr Baines to join the meeting. He had completed a feasibility study for developing St Augustine's School. Three possible developments discussed were;</p> <ol style="list-style-type: none"> 1. Growing the intake 2. Adding a 6th Form 3. Additional or enhanced provision of facilities for current learners, in the way of a sports centre, chapel, music suite and improved dining facilities. <p>Mr Baines and governors discussed;</p> <ul style="list-style-type: none"> • Ways to seek finance to fund the projects • What vision governors had for future development of the school • Space required to develop • Staffing implications • Toilet and changing room facilities • Kitchen and dining provision. • Increased Car parking and neighbour inconvenience • Whether to bid now or after the school became a Academy <p>Governors felt the Local Authority may agree to part fund new</p>	<p>Head teacher discussion with AVEC Agenda SIG July 18th</p>

	<p>developments but the Diocese may feel there was enough provision in the school for the 45% of catholic children.</p> <p>The Head Teacher thought it would be evangelical to offer the school's pastoral support and ethos to all children.</p> <p>It was agreed the Head Teacher would contact AVEC and discuss possible funding for new building projects discussed tomorrow 21st June. Further discussions will take place at the July SIG meeting</p> <p>Mr Baines left the meeting at 6.10pm</p>	
FGB 61/18	<p><u>Minutes of the last meeting</u> Governors agreed the minutes for accuracy and content and were signed by the Chair</p>	
FGB 62/18	<p><u>Matters arising</u> <u>95/17 Emergency Response guide.</u> The Head met with Mr Thicket, H & S Risk Advisor (HandS Service NYCC) who did not have a template to offer the school. Governors agreed to shelve the ERG and continue with the existing policy. All H & S reports have been excellent and there are no concerns regarding emergency response in the school.</p>	
FGB 63/18	<p><u>Governing Body Membership</u> Fr Keogh agreed to approach a prospective Foundation Governor.</p>	Fr Keogh
FGB 64/18	<p><u>Catholic Ethos</u> Mrs Baines explained the new schedule for the Section 44 inspection from September which will have more emphasis on how Governors monitor the school. She will complete an audit along with the school Chaplain Coordinator and the Head Teacher and ensure all governors are knowledgeable of collective worship, communion, and retreats and that the school lives by the values the school stands for.</p> <p><u>Lourdes</u> 17 pupils and 4 staff had enjoyed a phenomenal visit to Lourdes. The cost of the trip was £385 and fundraising for the trip had taken place with various events in school. The Head had also attended the Autumn Ball and gained funding for 2 children to attend the visit. Fr Keogh commented how he was very impressed at the way the pupils conducted themselves during the Lourdes visit. The Deputy Head also informed governors that the Chaplaincy Coordinator will have a larger office to help accommodate pupils involved in the Catholic Life of the school, and also that the Head of RE has been approached to become a Section 48 Inspector. A governor attending a funeral listened to a pupil who spoke at the funeral. The child spoke emotionally and was very articulate and said how her faith had grown since joining St Augustine's.</p> <p><u>School Christmas music concerts</u> Canon Gubbins observed that the 3 termly school music concerts were always beautiful and spectacular every time but for Christian ethos would</p>	

	<p>like to have some community carol singing at the end of the Christmas Concert. The Head agreed to discuss this with the Head of Music.</p> <p><u>Geography trip</u> During a recent Geography trip, when the bus driver returned to school he remarked to the pupils they were the best behaved children he had ever taken on a visit and all were a credit to the school.</p> <p><u>PTA</u> 21 tables have been provisionally booked for the table top sale to be held in school 14th July and tombola prizes are being sought. A text message will be sent to all parents reminding them of the event nearer the day</p>	<p>Head-discuss carol singing at Christmas concert.</p> <p>Text to parents</p>
FGB 65/18	<p><u>Catholic Multi Academy Trust (CMAT) - St Margaret Clitherow Catholic Academy Trust-Central</u> The Memorandum of Understanding is signed and has been sent to the Diocese of Middlesbrough. The Deputy Head informed governors that Trustees were now being sought for the CMAT. Governors then discussed the cost of conversion to Academy Status. The governing body will be called the Local management but the Head assured governors they would have the same powers as the current Governing Body and will probably retain the same number of membership.</p>	
FGB 66/18	<p><u>Head Teacher's Report</u> <u>Appeals</u> The Deputy Head reported 4 appeals were successful from the 27 held, taking the 2018 Y7 intake to 114, possibly 115 with a RC child moving to the area. Governors asked what he thought the impact of Brexit would have on school numbers. He replied that he was initially worried but it has not affected current families-there may be some families return to Poland because of the improved economy there and less may come over, but non-European Catholic families were joining the town and taking up medical posts and admissions may increase in this area. Canon Gubbins discussed his concerns about the number of Catholic children in non-Catholic primary schools because on arrival in the country Polish parents believe all schools are RC. He felt there could be leakage when the children make friendship groups within non catholic primaries and follow their friends to non-Catholic senior schools. The Deputy Head informed governors that St Peter's Primary School had a full intake of Catholic pupils and only St George's school could accommodate other RC children at present.</p> <p><u>Attainment and Progress</u> Attainment and progress will be discussed after results at the September FGB meeting.</p> <p><u>Staffing and Resources</u> Mr Jones has re-joined the school.</p>	<p>Attainment & progress FGB September</p>

	<p>Miss Robinson will work 4 days after returning from Maternity leave and Mr Newton will pick up her teaching hours.</p> <p><u>Behaviour and Safety.</u> There have been 21 accidents in school this year to date, all were minor, none reportable.</p> <p><u>Attendance data</u> Attendance is 95.25%, an improvement on the previous year of .0.25%</p> <p><u>Exclusions</u> Exclusions stand at 33.5 days this academic year against 50.5 days issued in the previous year. Exclusions in other schools in the area are much greater.</p> <p><u>Racial Incidents</u> None reported</p>	
FGB 67/18	<p><u>Health & Safety (H&S) Fire Risk Assessment inspection.</u> The Site Manager received an outstanding report of the Fire Risk Assessment inspection.</p>	
FGB 68/18	<p><u>School Development Plan (SDP)</u> The SDP will be discussed at the September meeting.</p>	FGB Sept 18
FGB 69/18	<p><u>Safeguarding</u> Annual Statement on Safeguarding The Statement will be discussed at the July SIG meeting</p>	July SIG
FGB 70/18	<p><u>Annual Statement of key issues addressed by governors</u> The Statement will be discussed at the July SIG meeting</p>	July SIG
FGB 71/18	<p><u>Link Governor for Careers</u> A link governor for careers will be appointed at the SIG meeting in July. Governors to volunteer to the clerk. The Head Teacher discussed the new regulations in the Gatsby benchmark for careers advisor</p>	Governors link governor for careers
FGB 72/18	<p><u>Governor visits to the school</u> Governors helped with reading mentoring. The Chair and Head met in school on 2 occasions.</p>	
FGB 73/18	<p><u>Governor training</u> No training attended</p>	
FGB 74/18	<p><u>Governor Self Evaluation</u> To be discussed at the July SIG meeting</p>	SIG
FGB 75/18	<p><u>Finance</u> Governors discussed the Budget monitoring report. The Head pointed out a shift in figures regarding the HUB school closing.</p>	
FGB 76/18	<p><u>Future meetings and committee restructure</u> Governors agreed the committee restructure and calendar of meetings and will email their choice of committee to the clerk.</p> <div style="border: 1px solid black; width: 50%; margin: 10px auto; text-align: center; padding: 5px;">Full Governing Body (FGB)</div>	Governors to email clerk with committee preference

		Resources Committee (RC)	School Effectiveness Committee (SEC)	
		Personnel Matters	Catholic Life of the School	
		Financial Matters	Curriculum Provision	
		Premises & Building Matters	Teaching & Learning	
		Academy Trust Matters	Academy Trust Matters	
			Achievement & Standards	
			Inclusion, Behaviour & Attendance	
			Wellbeing, Health & Safety	
		Proposed dates for 2018/2019:		
		19.09.18	5.30pm	FGB
		17.10.18	4.00pm	SEC
		21.11.18	4.00pm	RC
		03.12.18	5.30pm	FGB
		30.01.19	4.00pm	SEC
		13.02.19	4.00pm	RC
		20.03.19	5.30pm	FGB
		15.05.19	4.00pm	SEC
		19.06.19	4.00pm	RC
		03.07.19	5.30pm	FGB
FGB 78/18	<u>Policy review- None</u>			
	The meeting closed at 7.30pm			
	<u>Calendar of Meetings</u>			
	<u>School Improvement Group (SIG) All Wednesday 4pm</u>			
	18th July 2018			