

## **Careers Education, Information, Advice and Guidance (CEIAG) within St Augustine's School.**

In our careers guidance policy our definition of careers guidance is aligned to those provided by the Department of Education (DfE) and Ofsted.

### **DfE Careers strategy: making the most of everyone's skills and talents - December 2017**

'We want all young people in secondary school and college to get a programme of advice and guidance that is stable, structured and delivered by individuals with the right skills and experience'

'Every young person should be supported by their secondary school to prepare themselves for a future successful career. Young people, parents and employers need to be involved from the beginning in the design, delivery and evaluation of the advice and guidance programme in schools and colleges.'

### **Ofsted Thematic Report – Going In the Right Direction? – September 2013**

'Careers guidance refers to services and activities intended to assist individuals of any age and at any point throughout their lives to make education, training and occupational choices and to manage their careers. The activities may take place on an individual or group basis and may be face-to-face or at a distance (including help lines and web based services). They include careers information provision, assessment and self-assessment tools, counselling interviews, careers education programmes, taster programmes, work search programmes and transition services.'

CEIAG is used within St Augustine's School to encompass the range of opportunities that we provide for students to learn about the world of work, the employability skills required for work and the qualification and progression routes available to them.

In an increasingly competitive world with a changing labour market, the importance of young people making informed and considered decisions about their future has never been more important. To prepare students for these decisive choices we offer a range of valued provision.

All students in Year 9 & 11 partake in one-to-one guidance with a qualified guidance professional to discuss their planning for options and life after St Augustine's School. We work in conjunction with a number of local colleges, employers, universities and training providers to ensure that all information is current and impartial. All providers attend Year 9 & 11 parent's evenings and regularly visit the school to take part in workshops, assemblies and career days.

Within school we have a consistent, dedicated careers programme that is managed by our CEIAG Co-ordinator Mrs Meade. This ensures that the individual needs of each student are addressed throughout the different stages of their secondary education. The careers programme aims to ensure that all students understand the realities of different careers paths and how to prepare for the options available. Throughout their school life students undertake general careers preparation such as CV workshops, interview techniques, completing application forms, financial capability and the chance to take part in a mock interview with a local employer.

If you have any questions about CEIAG, future options or choices available to your son or daughter then please do not hesitate to contact Mrs Meade at the school on:

01723 363280 or [lmeade@st-augs.org](mailto:lmeade@st-augs.org)