

Meeting of the School Effectiveness Committee of St Augustine's school Wednesday 30th January 2019 at 4pm Minutes		
Minute	<p><b>Present; Foundation Governors;</b> Mrs M. Baines (Chair), Mrs E. Siddall, Mrs M. Harriott, <b>Head Teacher</b> Mr M. Taylor <b>Parent Governor;</b> Mrs. K. O'Brien <b>Deputy Head Teacher;</b> Mr P. Griffin <b>Heads of Faculty;</b> Mr O Barron and Mr M Winspear.  <b>Clerk:</b> Mrs S. Brown  <b>Apologies for Absence Foundation Governor;</b> Mrs K. Boyes, <b>Parent Governor;</b> Mrs L. Blake</p> <p><u>3 Core functions</u></p> <ol style="list-style-type: none"> <li>1. Ensuring clarity of vision, ethos and strategic direction</li> <li>2. Holding the Head Teacher to account for the educational performance of the school and its pupils, and the performance and management of staff</li> <li>3. Overseeing the financial performance of the school and making sure it is money well spent.</li> </ol>	Actions required
SEC 19/19	<u>Opening Prayer.</u> Read by Mrs Baines (Chair)	
SEC 20/19	<u>Apologies for absence.</u> Governors accepted the apologies for absence	
SEC 21/19	<u>Declaration of Interest.</u> No declarations were made	
SEC 22/19	<u>Confidential Agenda Items-</u> None taken.	
SEC 23/19	<p>Heads of faculty Music and Science separately joined the meeting to discuss the curriculum provision and how each department is catering for disadvantaged students.</p> <p><u>Head of Faculty Music.</u>  Mr Barron discussed 2018 GCSE results and how pupils had fared in the new examination. He explained how he is responding to issues raised in the results and how he is implementing them in the current cohort and Y10. He discussed PP performance. A pupil joined the meeting and explained music lessons and content, the use of anthologies and showed independent learning was actively encouraged.  Governors said they had a very good overview of the Learning Structure and how Mr Barron had responded to the results last year. Mr Barron felt that with the better resources now offered, each year results will continue to improve.  Mr Barron left the meeting</p> <p><u>Head of Faculty Science.</u>  Mr Winspear was pleased with the 2018 results which showed a +0.47 residual. He discussed the key groups: disadvantaged pupils (pupil premium), SEN, girls, boys, MEA and compared performance of disadvantaged pupils with non-disadvantaged pupils.  Mr Winspear said Science was a dual award which meant pupils could achieve 2 separate GCSE's. He spoke about foundation and higher entrance exams and the advantages of both. Governors asked about borderline and underperforming pupils. Mr Winspear said the department had agreed to split these pupils into the 5 science sets rather than have a targeted group. There are 16 pupils who are aware they need extra help. This splits up friendship groups, challenging pupils and appears to have settled the students in to studying. Mr Winspear felt some pupils would benefit from having a teaching assistant with them in class to help keep them focused and offer support but is aware there isn't funding available for this.  Governors asked if they could assist in lessons or ask former students studying A levels at SFC. Mr Winspear felt this was an idea worth looking in to.  Mr Winspear left the meeting</p> <p>Governors meet with Heads of Faculty so middle leaders have experience if challenged during Ofsted inspections. Governors were impressed with both middle leaders and how they had reacted to the new exam and progress 8. Governors agreed to formulate a template so future Heads of Faculty will know exactly what to present to governors at future meetings.</p>	

SEC 24/19	<p><u>Catholic Life of the school</u> The Chair of SEC tabled a Catholic Life of the school Programme until half term, the theme of the term being ;Do Whatever He Tells You (John2:5).</p> <p><u>Advent</u> The Chair reported the Advent at St Peter’s was lovely and the readings were beautifully read.</p> <p><u>Flame</u> The Deputy Head reported recruitment for FLAME with the Youth Ministry Team (YMT) has begun.</p> <p><u>Retreats</u> The retreats are led by the Head of RE and the school Chaplaincy coordinator and held at St George’s Church and annexe, Eastfield. Year 9 retreat is Friday 15<sup>th</sup> February 2019 Mrs Siddall remarked on the emotive displays in the school reception area especially showing the Holocaust and the recurring response of safety and home.</p>	
SEC 25/1	<p><u>Curriculum Provision.</u> A decision whether to teach German as a GCSE option will be decided after the Y9 pupils decide their GCSE option and whether German is viable. SFC have ceased to offer the subject at A Level GCE.</p> <p><u>Teaching and Learning</u> The Head reported this term there will be classroom observations, work scrutiny and Departmental Scrutinises taking place. Heads of Faculty have paired up in to groups concentrating on either KS3 or KS4 to pull together experience and thoughts so there is a conclusive evidence of knowledge and understanding.</p> <p><u>Achievement &amp; Standards</u> The Head and Chair of Governors met and scrutinised the GCSE mock results. Progress 8 stands at +0 .06 and disadvantaged pupils (PP) is +0.230 for Y11 pupils. The Head feels after meetings and discussions some challenging students are now coming on board and settling in to study towards their GCSE’s. Pupil Premium children will remain a focus. At present they perform better than non- PP pupils.</p>	
SEC 26/19	<p><u>Catholic Multi Academy Trust (CMAT)</u> Governors have received the Academy Order that on the conversion date St Augustine’s School will be converted into an Academy and on that date North Yorkshire County Council will cease to maintain the school. The Chair of governors had received notification today from Kevin Duffy Director of schools at Middlesbrough Diocese that the date for conversion is September 2019.</p>	
SEC 27/19	<p><u>The Head Teacher reported;</u> <u>Behaviour and Safety.</u> Two students have been excluded for a total of 7 days for poor behaviour this term. The Head and Deputy both feel behaviour is generally good within school.</p> <p><u>Attendance data-</u> Attendance is currently 95.07% although this is still higher than other secondary schools attendance figures in the area.</p> <p><u>Racial Incidents -</u> None reported.</p>	
SEC 28/19	<p><u>Wellbeing, Health &amp; Safety</u> <u>Wellbeing</u> Staff; The school is currently working to achieve a school improvement award promoting emotional wellbeing and mental health of staff and pupils and has formed a “Wellbeing Team”.</p> <p><u>Health &amp; Safety</u> A Health &amp; Safety premises inspection was carried out by Mr Thickett NYCC Hands Safety Risk Adviser on 16<sup>th</sup> January 2019. Part of his comments were “I was very impressed by the commitment shown within school to Health &amp; Safety, and the positive and proactive approach taken by the site manager and staff.” The report observed some low risk issues which were dealt with immediately. Governors wished to thank Mr Roodhouse Site Manage and Mr Luntley School Caretaker for their commitment to the Health &amp; Safety of the school.</p>	

SEC 29/19	<p><u>Governor visits to the school</u></p> <p>Mrs Harriott judged a writing competition. She commented that she had enjoyed reading some lovely, creative and original work.</p> <p>Mrs Baines and Mrs Boyes visited school and observed an act of whole school Collective worship. Mrs Siddall visited the school and joined the "Wellbeing Team" as governor representative.</p>																	
SEC 30/19	<p><u>Governor training</u></p> <p>No training events to attend. Clerk to recirculate the NYCC training calendars.</p>																	
SEC 32/19	<p><u>Policy review.</u></p> <p>Governors agreed the reviewed policies; Acceptable Use: E Safety and ICT policy and adopted the Information Security Policy for GDPR requirements.</p>																	
SEC 33/19	<p><u>GDPR</u></p> <p>The Chair of Governors will use a school email address for confidential matters. Governors agreed to destroy paper copies of governor material as the clerk holds copies in school. Emails will also be deleted containing governor content after being read.</p>																	
	<p><u>Future meetings</u></p> <table border="1"> <tr> <td>13.02.19</td> <td>4.00pm</td> <td>RC</td> </tr> <tr> <td>20.03.19</td> <td>5.30pm</td> <td>FGB</td> </tr> <tr> <td>15.05.19</td> <td>4.00pm</td> <td>SEC</td> </tr> <tr> <td>19.06.19</td> <td>4.00pm</td> <td>RC</td> </tr> <tr> <td>03.07.19</td> <td>5.30pm</td> <td>FGB</td> </tr> </table>			13.02.19	4.00pm	RC	20.03.19	5.30pm	FGB	15.05.19	4.00pm	SEC	19.06.19	4.00pm	RC	03.07.19	5.30pm	FGB
13.02.19	4.00pm	RC																
20.03.19	5.30pm	FGB																
15.05.19	4.00pm	SEC																
19.06.19	4.00pm	RC																
03.07.19	5.30pm	FGB																
	<p>The meeting closed at 5.40pm</p>																	