

	Meeting of the School Effectiveness Committee of St Augustine's school Wednesday 15 th May 2019 at 4pm Minutes	
Minute	Present; Foundation Governors; Mrs M. Baines (Chair), Mrs K. Boyes, Mrs M. Harriott, Head Teacher Mr M. Taylor Parent Governor; Mrs. K. O'Brien Clerk: Mrs S. Brown Apologies for Absence Foundation Governor; Mrs E. Siddall <u>3 Core functions</u> 1. Ensuring clarity of vision, ethos and strategic direction 2. Holding the Head Teacher to account for the educational performance of the school and its pupils, and the performance and management of staff 3. Overseeing the financial performance of the school and making sure it is money well spent.	Actions required
SEC 34/19	<u>Opening Prayer.</u> Read by the Head Teacher	
SEC 35/19	<u>Apologies for absence.</u> Governors accepted the apology for absence	
SEC 36/19	<u>Declaration of Interest.</u> No declarations were made	
SEC37/19	<u>Confidential Agenda Items</u> None taken.	
SEC38/19	<u>Minutes of the SEC meeting held 30th January 2019</u> The minutes were signed by the Chair as a true record.	
SEC 39/19	<u>Matters arising from the minutes not on the agenda</u> No matters arising.	
SEC40/19	<u>Catholic Life of the school</u> Mrs Griffin is now a trained Section 48 Inspector. The Chaplaincy meeting will be held in school on 6 th June, all governors are welcome to attend. A residential retreat for Year 8 pupils has been secured for 1 st – 3 rd July at Savio House in Bollington, Cheshire. Funding for the retreat has been aided by St Hilda's Church Whitby. Mrs Griffin will attend along with 40 pupils The Pilgrimage to Lourdes will take place over the half term. Mr Edwards will now be attending in the Chaplaincy coordinators absence. Governors asked for flowers and regards to be sent from them to the Chaplaincy coordinator.	
SEC 41/19	<u>Head Teacher reports</u> <u>Curriculum Provision.</u> Spanish will be taught in place of German as a second modern foreign language from September starting with Y8 pupils. Staffing is in place. <u>Teaching and Learning</u> Lesson observations by SLT have been carried out and there are no current concerns as a result. <u>Achievement & Standards</u> The GCSE exam season is in progress. The Head Teacher reported that despite a particularly difficult "boy" group in Year 11 he predicts there will still be 0.25 Progress.	

	<p><u>Attendance</u> Attendance stands at 95.4%, Persistent absent (PA) pupils' attendance has greatly improved.</p> <p><u>Behaviour and Safety</u> The Head reported behaviour is generally good in school. A child who faced a permanent exclusion in the school has had this rescinded as he has secured a 10 week course for preventative work at Scalby School's Alternative Learning Centre and will return to St Augustine's School in September 2019. The Pupil Referral Service (PRS) based in the town has had numbers significantly cut from 36 to 24. Now, as agreed in the In Year Fair Access Protocol (IYFA), vulnerable or "hard to place" pupils need to be reintegrated back in to mainstream schools quickly and possibly back to the school they were permanently excluded from. If a child is permanently excluded twice, no school has to take them on roll.</p>							
SEC 42/19	<p><u>Catholic Multi Academy Trust (CMAT)</u> The Commercial Transfer Agreement (CTA) between NYCC, the governing body of St Augustine's and St Margaret Clitherow Catholic Academy Trust has been signed by a governor and returned to Womble Bond Dickinson (UK) LLP.</p>							
SEC 43/19	<p><u>Wellbeing, Health & Safety</u> <u>Health & Safety</u> The Health & Safety report has been received with no concerns</p> <p><u>Fire Audit</u> The fire safety check was carried out by Wayne Thickett NYCC risk evaluation officer today without any concerns. He also carried out working at height training for all staff on inset day 29th April. Governors congratulated the head and care taking staff on this outcome.</p> <p><u>Wellbeing</u> A team of staff are working towards the National Children's Bureau (NCB) Wellbeing Award for Schools to promote emotional wellbeing and positive mental health across the whole-school community.</p>							
SEC 44/19	<p><u>Governor visits to the school</u> No visits to the classrooms but many governors have attended meetings regarding the CMAT and Head Teacher appointment.</p>							
SEC 45/19	<p><u>Governor training</u> Mrs Baines to attend Head Teacher's Appraisal Performance Management in June.</p>							
SEC 46/19	<p><u>Policy review.</u> No policies for review or adoption.</p>							
	<p><u>Future meetings</u></p> <table border="1"> <tr> <td>19.06.19</td> <td>4.00pm</td> <td>RC</td> </tr> <tr> <td>03.07.19</td> <td>5.30pm</td> <td>FGB</td> </tr> </table>	19.06.19	4.00pm	RC	03.07.19	5.30pm	FGB	
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	<p>The meeting closed at 4.50p.m.</p>							